


What are the Restrictions for Creating a Test?

All Blackboard Tests and Surveys **must**:

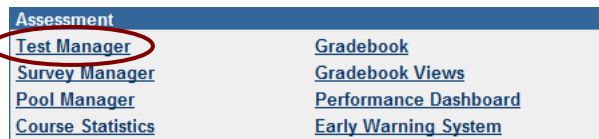
1. Have a question pool **no larger than 60 questions**.
2. Deliver **no more than 30 questions from the question pool**.
3. Display the assessment **one question at a time**.


All assessments must be in compliance with this policy by Friday, March 10, 2006.

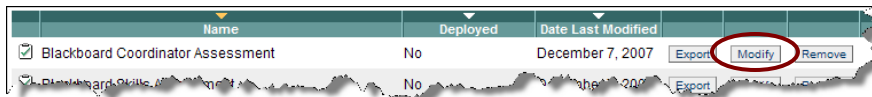
How do I Check My Tests?

1. While in your Blackboard Course that contains a test, click  Control Panel.

2. Click the Test Manager link.




3. Click  to the right of the test you want to check.



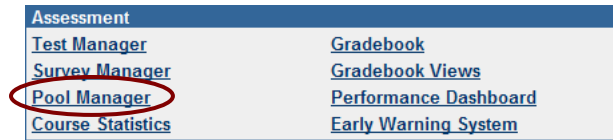
Name	Deployed	Date Last Modified	Export	Modify	Remove
<input checked="" type="checkbox"/> Blackboard Coordinator Assessment	No	December 7, 2007	Export	Modify	Remove
<input checked="" type="checkbox"/> Blackboard Skills Assessment	No	December 7, 2007	Export	Modify	Remove


- If the test was previously deployed, or there are grades in the gradebook for the test, you will see a screen that tells you that you should not modify the test. Click Next.
4. Scroll down through the list of questions. You should see no more than 30 questions.
 - If you have a random block question, you should have no more than 30 questions in the random block, or the number of questions the random block plus the other questions in the assessment should total **no more than 30 questions**.
 - If you do see more than 30, you will need to create a new test with only 30 questions. Consider splitting your single large test into multiple smaller tests. The restriction just means you cannot have a single test larger than 30 questions.

How do I Check My Question Pools?

1. While in your Blackboard Course that contains a question pool, click  Control Panel.

2. Click Pool Manager.



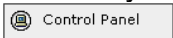
3. Click  to the right of the pool you want to review.



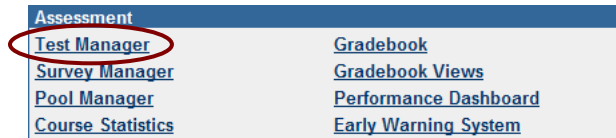
4. Scroll down through the list of questions. You should see **no more than 60 questions**.

How do I Modify My Test if I did not use the Random Block Question Type?

1. While in your Blackboard Course that contains an out of compliance test, click



2. Click the Test Manager link.



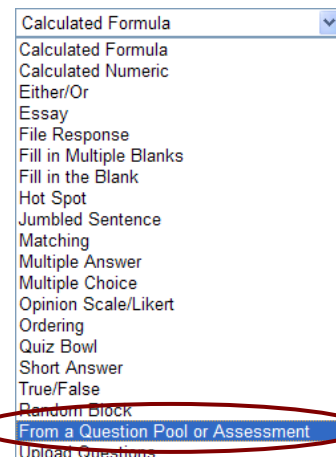
3. Click on Add Test.



4. Type in a name, description, and instructions.

5. Click .

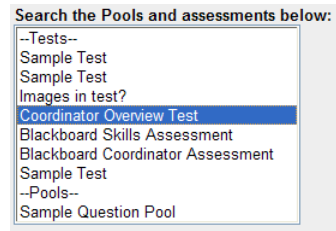
6. From the Add drop down, select "From a Question Pool or Assessment".



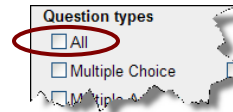
7. Click .

Blackboard Assessment Standards

8. Highlight the test that was out of compliance.

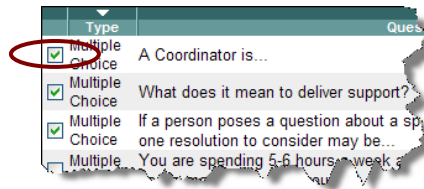


9. Click the All checkbox in the Question Types area.



10. Click .

11. Put checkmarks next to no more than 30 questions on the following page.

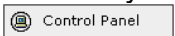


12. Click .

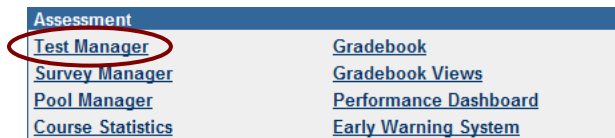
13. Click .


How do I Modify My Test if I used the Random Block Question Type?

1. While in your Blackboard Course that contains an out of compliance test, click



2. Click the Test Manager link.



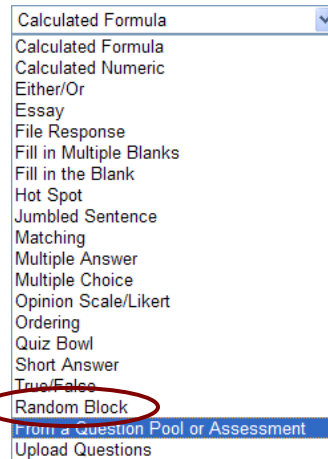
3. Click on Add Test. 

4. Type in a name, description, and instructions.

5. Click .

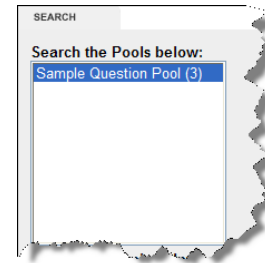
Blackboard Assessment Standards

6. From the Add drop down, select "Random Block".



7. Click .

8. Highlight the Test Pool(s) from which you would like to select questions.



9. Type 30 into the Number of Questions to Import field.

10. Click .

11. Click .

How do I Make My Assessments Show Only One Question at a Time?


1. While in your Blackboard Course that contains a deployed test or survey, click

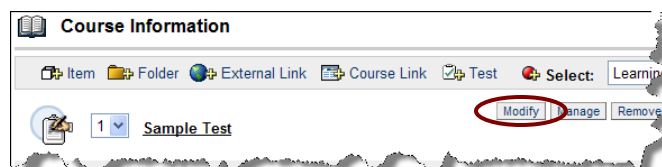


2. Navigate to the location of your assessment in your course.

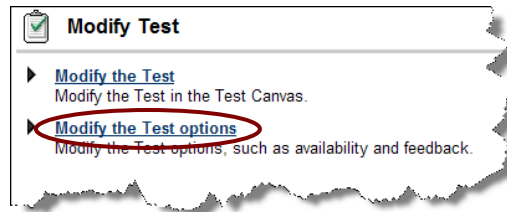
3. Click the Edit View link.



4. Click  to the right of the assessment.

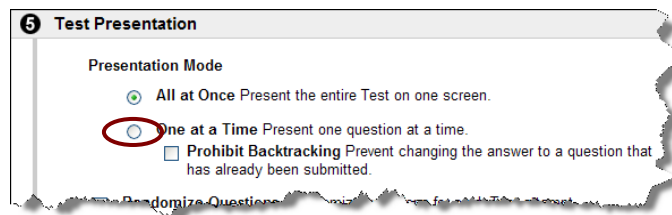


5. Click Modify the Test Options.



6. In the Test Presentation area, click the "One at a time" radio button.

- You can also choose to allow students to navigate back and forth between assessment items by clicking the Prohibit Backtracking checkbox.



7. Click .

8. Click .