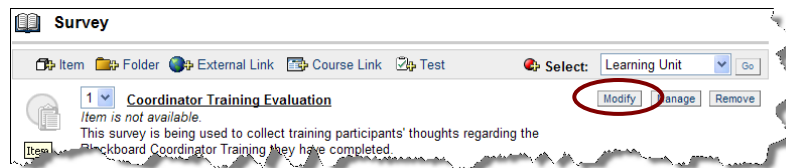


How do I Make Changes to a Survey in My Course?

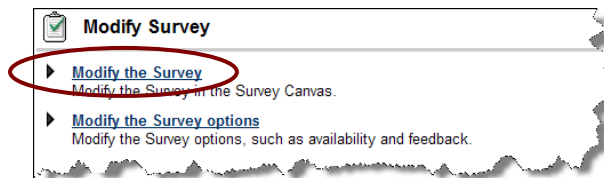
1. While in your Blackboard Course, use the course navigation tools to locate the Survey that you would like to modify.
2. Click the Edit View link in the upper right portion of the screen.



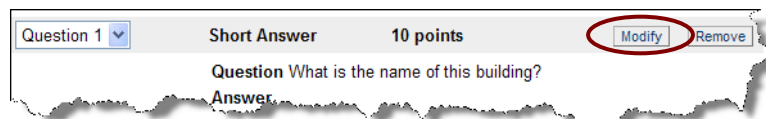
3. Click the **Modify** button to the right of the Survey.



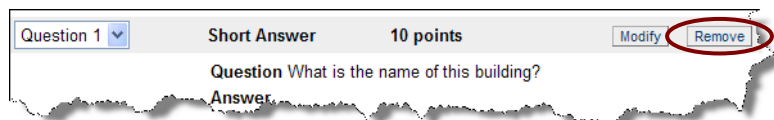
4. Click the Modify the Survey link.



5. You can now modify the Survey questions. Please note that once you allow students to take your Survey, any changes will invalidate the scores that have already been submitted because the total number of questions will have changed.
6. To modify an individual Survey question, just click the **Modify** button to the right of the question you wish to modify.



- a. To delete a question, click the **Remove** button and answer OK to verify that you want that item removed.

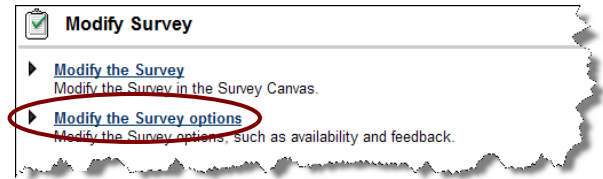


7. Click **OK**.

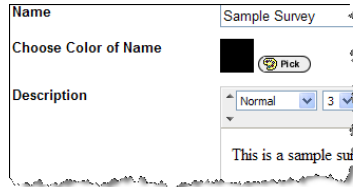
Blackboard

Modifying a Survey

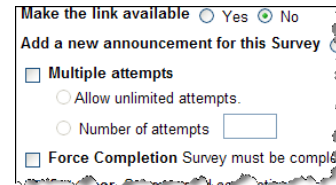
8. Click the Modify the Survey Options link.



9. Modify the Survey description or name to suit your changes.



10. Modify the delivery options for your Survey.



11. Click .

12. Click .