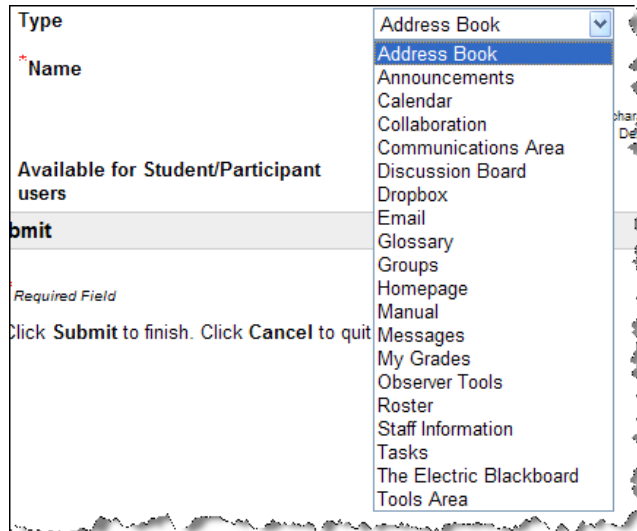


What do the Different Menu Tools do?

When you choose to add a Tool Link you will have to select which tool you would like to utilize. Here are explanations for the most commonly used items:



Calendar: The calendar is a Blackboard Course shell calendar that is well suited for general assignment schedules, or classroom events.

Communications Area: Links to a page with numerous resources for emailing users within your course or groups.

Discussion Board: Links directly to your discussion board.

My Grades: When a student clicks on this link it will direct them to their personal grades within the gradebook, if you are using that feature.

Staff Information: Post a picture and a little information about yourself in this tool area.

The Electric Blackboard: The Electric Blackboard is an online collaborative tool for students that allows them to chat with each other and/or the course instructor. **KEEP THIS TOOL DISABLED WHEN YOU ARE NOT ACTIVELY USING IT WITH STUDENTS!!!**

Tools Area: The tools area has links to all the tools you have made available within your course.